



COMMUNITY SERVICE APPLICATION

The SPCA of Tompkins does accept Community Service applicants, but please plan ahead. Due to the time and limited resources that it takes to train each new volunteer, not all community service applicants are accepted.

- High school government class students: You must be willing and able to stay as a volunteer for 6 months.
- Court/Judicial ordered applicants: Your shifts will primarily involved cleaning and/or facility work in the mornings.

Personal Information for community service applicants			
Last Name	First Name	Gender	Date of Birth (Month-Day-Year)
Email Address (Our preferred method of contact.)		Daytime Phone	Evening Phone
Address		City	State/Zip
Emergency Contact Name and Phone Number		Employer or School (include year in school)	

Community Service Information	
Please indicate the reason for community service:	
<input type="checkbox"/> Court ordered (min. age 16) What was the offense? _____	
<input type="checkbox"/> Ordered through University/College judicial affairs, student conduct or similar office What was the offense? _____	
<input type="checkbox"/> Class or scout troop (name of class or troop) _____	
How many hours do you need to complete?	What is the due date for completing the hours?
Have you every had an animal cruelty or neglect charge brought again you? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain on a separate page and attach it to this application.	

Availability (ONLY if Court or University/College ordered community service)						
Please check day(s) that you are available.						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<input type="checkbox"/> 8am-12pm	<input type="checkbox"/> 8am-12pm	<input type="checkbox"/> 8am-12pm	<input type="checkbox"/> 8am-12pm	<input type="checkbox"/> 8am-12pm	<input type="checkbox"/> 8am-12pm	<input type="checkbox"/> 8am-12pm
Other hours you are available:						

Class or Scouting community service	
Are you able to make a commitment beyond the number of hours needed to fulfill your requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No* Are you able to commit to the SPCA for at least six (6) months, volunteering 8-10 hours per month? <input type="checkbox"/> Yes <input type="checkbox"/> No* If no, please feel free to explain your circumstances: _____	
<small>* If no for either question, please consider completing a "Youth Community Service Project". Ideas are listed on the back side of this form.</small>	

I hereby state that the information I have provided in this application form is complete and accurate to the best of my knowledge.	
Signature _____	Today's Date _____

For Office Use Only			
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Youth Community Service Project

Many youth contact us to fulfill their community service requirements for school or scouting activities. In order to volunteer at the SPCA of Tompkins County, you must be 12 years or older, complete volunteer training and be available to commit to volunteering for 6 months of time. If you cannot fulfill these requirements, you can complete one of the projects listed below or create your own project.

These projects are to be done on your own schedule. Unfortunately, we do not have staff available to supervise these activities. Keep track of what you are doing for the project and how many hours it takes. Once you are done, bring the completed project to the SPCA of Tompkins County during shelter hours, along with the record of the hours that you completed. The Volunteer Coordinator or a staff member at the Adoption Desk can sign the paperwork for you.

Fundraisers

Money donations help us purchase equipment, food and supplies to keep the animals warm, fed and healthy.

- **Dog Wash:** Like a car wash, a dog wash is an event where volunteers wash dogs and other pets in exchange for donations of money. You can either have a set rate per animal, or let donors give any amount of money they want. All it takes to hold this fundraiser is a couple of buckets, water hoses, towels, quality pet shampoo and brushes.
- **Bake sale or Lemonade stand**
- **Coin drive or Penny wars**

Things You Can Make

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| <ul style="list-style-type: none"> • Cat Toys: There are many inexpensive ways to make cat toys! Look for a lot of great ideas online. • Cat Blankets: You can choose to make cat blankets to be used in the shelter. A good size for homemade cat blankets is approximately 12" x 24". They can be made from any washable material and stuffed with batting. You can also make "No Sew" blankets!
<i>*Please do not use Catnip*</i> | <ul style="list-style-type: none"> • Dog Biscuits: Find a good recipe and bake some dog biscuits! We can hand them out at our adoption desk after you drop them off. You can find homemade dog cookie recipes online or by checking out cookbooks for dogs at the library. • Dog Blankets: Like cat blankets, dogs need something to lie on too! Since dogs come in a variety of sizes, the blankets can be any size too! |
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Drives

Hold a drive for supplies that are needed!

- Leave boxes at your school or church for donations.
- Ask a local store if you can set up in front of their store to collect donations. (Stores that sell pet supplies would LOVE the extra business!)
- Distribute flyers to your neighbors, telling them you will be back on a given day to pick up donations. They can leave them on their doorstep for you to pick up, or even bring them to you before the date.

Items on Our Wish List	"No-Cost" Items to Collect
<ul style="list-style-type: none"> • Squeeze cheese • Cardboard scratching posts/pads • Science Diet A/D canned food • Kitten nursing bottles • NutriCal • Small plastic litter boxes • Canned kitten food • Bottle cleaning brushes • Assorted zip lock bags • Snuggle safe disks • "Swheat" kitty litter • D.A.P. collars for dogs • And more! See our wish list at www.spcaconline.com 	<p>Newspapers & Shredded Paper</p> <ul style="list-style-type: none"> • Please remove glossy circulars and stack the newspapers neatly. Please do not shred newspaper. • Collect shredded office paper, which we use in small animal cages. Shredded strips only, not the cross cut kind. <p>Old (but clean) Blankets, Sheets & Towels</p> <ul style="list-style-type: none"> • We use them in animal beds and for cleaning. <p>Other items:</p> <ul style="list-style-type: none"> • Empty paper towel/toilet paper rolls & paper egg cartons. • Empty boxes big enough for a cat (please flatten). We put them in the cages so cats can hide if they are scared. • Pet food, treats and toys that were purchased, but the pet didn't like.

Please return application to:

SPCA of Tompkins County, Attn: Volunteer Coordinator, 1640 Hanshaw Road, Ithaca, NY 14850
Fax: 607-257-5470, or scan and email to: Volunteer@spcaonline.com